

ENID RUNNING CLUB, INC
BY LAWS
revised 29 January 2017

ARTICLE I – NAME

The name of the organization shall be The Enid Running Club, Inc.

MOTTO AND MISSION STATEMENT

“A great place for every pace”

To promote a healthier lifestyle through running and walking by supporting our members and the community and providing opportunities for training, racing, socializing, and volunteering..

ARTICLE II – MEMBERSHIP

1. Membership is defined as either single or family with each membership, whether single or family, having one vote.
2. Any person desiring membership may apply and the organization will not discriminate in its membership policies based on race, color, religion, age, sex, or national origin.

ARTICLE III – GENERAL MEMBERSHIP MEETINGS

1. The purpose of the general membership meeting shall be to serve as a forum for the general membership to voice its concerns and ideas regarding club policy and actions.
2. A membership meeting shall be held in November to elect the Board of Directors and officers. Other special meetings may be held at times as determined by the President or a majority of the Board of Directors. The exact time and place of the meetings shall be announced by posting on the Club’s website. Said announcement or notice shall set forth business to be considered at said meeting.
3. The Board of Directors and officers will be elected by a simple majority of the membership voting in person or by proxy at the general membership meeting.
4. Other club business shall be approved by a simple majority of the membership voting in person or by proxy at such meetings.
5. Ten percent (10%) of the members of the club shall constitute a quorum sufficient to transact the business of the club at membership meetings unless provided otherwise by these By Laws.

ARTICLE IV – ELECTION OF BOARD OF DIRECTORS

1. The Board of Directors of the Club shall consist of five to nine members of the Club duly elected as set forth in Article IV herein.
2. Of the members elected to the Board, one shall be designated President, one shall be designated as Vice President, one shall be designated as Secretary – Treasurer, one shall be designated as Race Director and there shall be one to five at-large member without an office.
3. Nominations for the Board of Directors and officers set forth herein may be made as follows:

- a. Prior to the meeting when the election is to occur, the out-going President shall submit a slate of proposed nominations to the membership. The membership shall be notified of said proposed slate of officers prior to the said meeting by the method set forth in ARTICLE IV, Section 2 hereof.
 - b. Additional nominations may be made by the members in writing to the President at least two (2) weeks prior to the election meeting. Such nominations shall contain a statement signed by the nominee stating that he or she will accept the office if elected. It shall further contain the address and phone number at which the nominee may be contacted.
4. All Directors and officers shall serve a term of one (1) year but may be re-elected to the same or any other Club office with no limit to the number of successive terms he or she may serve.
5. If requested in writing by two (2) officers and five (5) members, the President or Vice President shall call a special meeting for the purpose of removing a Club officer.
6. Any officer may be removed from office with or without cause by the vote of two thirds (2/3) of the members present at any meeting called for such a purpose.
7. The Board of Directors shall manage the business of the Club.
8. All vacancies on the Board of Directors shall be filled for the remainder of the unexpired term of said Director by majority vote of the remaining Directors.

ARTICLE V – MEETING OF THE CLUB OFFICERS

1. The Board of Directors shall meet at least quarterly or at a special time at the call of the President at a place to be designated by the President. The President shall provide reasonable prior notice of each meeting.
2. Business of the Club shall be implemented by a majority vote of the Club officers present.
3. A simple majority shall constitute a quorum for purposes of the Board of Directors conducting business at its meetings.
4. The general membership may attend these meetings and may speak but shall have no vote.
5. The fiscal year shall be January 1 – December 31.

ARTICLE VI – OFFICERS

1. President
 - a. The President shall be the chief executive officer of the Club and shall assume all duties necessary to carry out the office.
 - b. Shall propose at the October general membership meeting a slate of nominees for the Board of Directors. Such slate of proposed officers should be posted on the Club's website at that time.
 - c. Shall give such assistance to the subordinate officers of the Club as is necessary for them to successfully execute the duties of their office.
 - d. Shall have the power to appoint members to assist club officers.
 - e. The President should have served on the Board of Directors at least one year prior to taking office.

2. Vice President

- a. Shall assume the duties of the President when the President is unable to act.
- b. Shall preside over all meetings if the President is unable to attend.
- c. Shall serve on the Board of Directors at least one year prior to taking office.
- d. Shall coordinate social functions for the Club including at least one annual social event.

3. Secretary / Treasurer

- a. Shall serve as the chief financial officer of the Club and be charged with all duties and granted all authority to carry out that office.
- b. Shall take minutes of official meetings of the Club.
- c. Shall be responsible for maintaining membership records.
- d. Shall be responsible for conducting and tabulating the votes of the membership and the Board of Directors.

4. Race Director

- a. Shall coordinate group runs/walks, fun runs/walks, and other club related running and walking activities.
- b. Shall be responsible for at least one training program annually for Club members. Said training programs shall be approved by the Board of Directors at least one month prior to the training program start date.

ARTICLE VII – FINANCIAL ADMINISTRATION

1. Dues:

- a. Membership fees shall be due annually at the first general membership meeting of each calendar year.
- b. The amount of dues shall be set by a two thirds (2/3) majority vote of the membership voting.
- c. A ballot for assessment of dues will be provided to each member eligible to vote.

2. Use of Funds:

No part of the revenues may benefit any person having a personal or private interest in the activities of the organization except through wages and salaries for services rendered as approved by the Board of Directors.

3. Audits:

- a. The Treasurer's books shall be audited by the end of each calendar year by two (2) members of the Club to be appointed by the Board of Directors of the Club.
- b. The audit shall be performed before the installation of new officers.

4. Distribution of Funds Upon Dissolution of the Club:

Upon dissolution of the Club, all assets shall be distributed to like organization(s).

ARTICLE VIII – AMENDMENTS

These articles may only be amended by a simple majority vote of the membership voting.