



AGREEMENT TO TIME AND SCORE A RUNNING RACE (updated March 1, 2020)

This agreement is between Enid Running Club (ERC) and the _____ (Event) and will become a legally binding contract once signed and dated by representatives of both parties.

The parties mutually agree that ERC is providing time and scoring services only and not race management services for the event listed herein.

Under the terms of this agreement, ERC agrees to provide the following race timing services for the Event on _____ (date):

SERVICES PROVIDED (ERC):

- * List and promote Event information on website at www.enidrunningclub.com
- * Provide disposable bib chips by race day for all registrants
- * Data entry for entrants on race day into the scoring software for persons who register by race start
- * Provide and set-up finish line area and time clock on race day
- * Provide and set-up chip timing gear at the start/finish line
- * Time and score all participants in the Event
- * Produce results for all participants in the Event, typically results are posted every 10 minutes after the winner crosses the finish line
- * Post final results of the event on www.enidrunningclub.com within 24 hours of Event completion

EVENT PROVISIONS (EVENT ORGANIZER):

- * Provide AC power to setup timing equipment
- * Provide an Excel spreadsheet (in .csv format) or provide login information for race registration site to ERC at least 48 hours before the event for each pre-registered participant
- * Provide race day tables and volunteers to handle race day registration and packet distribution
- * Provide a minimum of two (2) volunteers at the finish line to organize runners/walkers through the completion of the race

COST AND TERMS:

RUNNING EVENT - flat fee cost of a single running event (5K and/or 10K) with up to 300 participants is \$1000.00. Disposable bib chips = \$1.00 per race bib over 300. Flat fee cost of a running event that includes a half marathon with up to 250 participants is \$1200.00. Disposable bib chips = \$1.00 per race bib over 250.

ADDITIONAL COSTS (if applicable):

* Invoicing will be done on a registered participant basis, not finisher

* Cancellation fee of \$100.00 is charged if Event is canceled after signed agreement

TERMS:

Payment in full is expected no later than one week after Event

Sign and date below:

Event Race Director

Date

Enid Running Club Representative

Date